



# Blackfen School for Girls

Raising aspirations - releasing potential

Headteacher Matthew Brown BA(Hons) DMS(Ed)

Blackfen School for Girls,  
Blackfen Road,  
Sidcup, Kent.  
DA15 9NU

T: 020 8303 1887

F: 020 8298 1656

E: [admin@blackfen.bexley.sch.uk](mailto:admin@blackfen.bexley.sch.uk)  
[www.blackfenschoolforgirls.co.uk](http://www.blackfenschoolforgirls.co.uk)

Dear Parent/Carer.

## Re: Communication Sent Home via SIMs In Touch and access to on-line reporting

Blackfen School is trying very hard to improve the communication between the school, parents and our young people by communicating as frequently as possible so that everyone is kept informed. However, you might be aware that sending written information home can be a case of 'hit and miss' on occasions and some information may not arrive home at all! We are also aware of the environmental impact of the amount of paper we use and are endeavouring to reduce our school's carbon footprint.

To resolve these issues, the school is using SIMs In Touch which enables us to send most of our letters, newsletters and messages direct to parents by e-mail and text message. The service has been a great success and much appreciated by our families. We are now aiming to send as much information as possible in this way, so the purpose of this letter is to request that you complete the form below to enable us to input your information on the Secondary Contact system. You will then receive information from the school in a reliable and efficient manner and without the need to trawl through the contents of various school bags! **We will be using the text messaging service for urgent information i.e. such as closure of the school due to snow etc.**

Yours sincerely,

**Matthew Brown**  
Headteacher

