



Blackfen School for Girls

Raising aspirations - releasing potential

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Dear Parents/Carers

As this first term draws to a close I wanted to write to inform you of a few changes we are implementing from the start of next term. There are a few students in year 12 who have not yet successfully made the transition in terms of attitude and behaviour from year 11 to year 12.

Some students are giving us concern regarding their behaviour in lessons which is negatively affecting the learning of others. Therefore the following procedure will now be in place:

A student continually disrupts the learning of others in a lesson	⇒	The student is removed from lesson and sent to the office with work	⇒	They are set a <u>one hour</u> detention on the next FRIDAY at 3.10pm in the Study Centre	⇒	The student is placed on Stage 1 report (daily to Miss Brewer) and parents are informed
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It is not usual that this kind of behaviour happens but it is certainly not acceptable and I will not allow learning to be disrupted by a small minority of students.

In addition the "mobile phone seen in lessons" rule still applies whereby the phone will be confiscated until 3.10pm (or on a second offence the phone will be kept until 8.30am the next day). Parents are contacted if a phone is confiscated.

For students studying BTECs it is imperative that deadlines are met. Failure to meet deadlines will result in a fail grade being recorded for that task which could result in the whole qualification being failed. The procedure detailed below is in place for students who fail to meet a deadline:

Deadline not met	⇒	Teacher contacts home	⇒	Student must hand in the work by 8.30am the next day*	⇒	Student has all non-contact periods replaced with study periods for one week and placed on report
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*Failure to do this results in 'fail' grade being recorded.

Finally I am increasingly concerned with the number of students violating the dress code rules. In particular the skirt length. Please ensure that if your daughter wears a skirt it is of a suitable length (just above knee) not made of t-shirt material and not too tight. Suit jackets must be worn and coats must not be denim, leather or suede. NO trainers or Ugg boots (or similar). I have attached another copy of the dress code.

Having said all of this the vast majority of students have settled in well and are contributing fully to life in the Sixth Form. There are two very important dates coming up:

4th January – deadline for paperwork for work experience (forms are outside the office and on the website)

25th January – Parents evening

I look forward to seeing you at the parents evening and hope that you have an enjoyable and restful Christmas break.

Yours sincerely

Miss K Brewer

Assistant Headteacher, Head of Sixth Form

