



Blackfen School for Girls

Raising aspirations - releasing potential

Headteacher Matthew Brown BA(Hons) DMS(Ed)

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Dear Parent/Carer

Year 12 Student Review

To provide an opportunity for you to discuss your son/daughter's progress, there will be a Students' Review evening on Thursday 2nd February 2017 from **4.30pm to 6.30pm in the Sixth Form Building.**

There will be an appointment system operating but due to the large number of parents that attend, we would ask you to try to keep to the time allocated for each appointment. If there are particular issues that require longer discussion, please ask for an additional appointment at **another time**. We would be grateful if you would sign the attendance register when you arrive in the **Sixth Form Building**.

Your son/daughter will be given an appointment card that he/she will make appointments with members of staff.

If a member of staff or parent is unavoidably absent on this evening, feedback will be provided via the student planner or email by the teacher concerned, at the request of the parent/carer.

Yours sincerely

Miss K Brewer
Assistant Headteacher, Head of Sixth Form

