



# Blackfen School for Girls

Raising aspirations - releasing potential

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Dear Parents/Carers,

I am writing to update you on key information regarding your son/daughter as they come to the end of Year 12.

To start with can I remind you that all lessons continue as normal up until Friday 8<sup>th</sup> July. Students must attend all timetabled lessons, community time and study centre sessions. Students must ensure they continue to be punctual to all lessons and to school. All 'lates' times **must** be completed at 3.10pm on Mondays.

During the week 11<sup>th</sup> – 15<sup>th</sup> July all Year 12 students will attend their work experience placement, this is a compulsory part of the curriculum so students are expected to attend all day, every day. It is vital that your son/daughter makes contact with their employer to confirm the placement and to establish expectations for the week. Students must also complete their work experience log book during the placement. They will need to return the completed log book in September. A member of the Sixth Form management team will contact your son/daughter's placement during the week to check that everything is going well.

Any student who is wishing to apply for a university place should have now attended a UCAS Introduction workshop. They should therefore have logged on to the site and created their own passwords for access. They will be given guidance on completing the application form and should have started their personal statement. Applications need to be completed in the first half term of the autumn term. There will be more information and guidance for parents at the Year 13 Parent Information Evening in early September (date to be confirmed).

Year 12 can collect their AS Level results on Thursday 18<sup>th</sup> August at 10.00am. All Year 12 students must confirm with either myself or Miss Purbrick their options for September either at the end of this term (BTEC only students) or on results day (A level only or combined A level/BTEC). I must remind you that in order to continue into Year 13 students will need at least Merits in their BTECs and D grades in AS levels. Students will need to continue with 3 subjects. They also need to have at least **90%** attendance in Year 12.

Any student who has not met the entry requirements for Year 13 will be able to meet with me on results day to discuss attendance options for continuing their education or training. For those students who want help finding a college or apprenticeship place will be able to meet with Mrs Drewer, our Transition Co-ordinator, on results day. I must also inform you that there will not be an option for re-taking Year 12 (unless there are extreme circumstances).

Students are strongly advised to complete a Future Learn course. These are completed online and can really contribute to giving students valuable evidence on a UCAS application or CV.

All Year 13 students are due back in school on **Monday 5<sup>th</sup> September** at 2.00pm. They need to register in the common room and will then go to their form groups until 3.10pm. They will be given their timetable ready to start lessons at 8.30am on Tuesday 6<sup>th</sup> September.



Can I remind parents/carers that we have a strict dress code for Sixth Form students at Blackfen. Student **must** adhere to this at all times. This includes wearing a suit jacket at all times. I have enclosed another copy of the dress code so that students can ensure they are correctly dressed. Please note that hair must be of a normal colour (no bizarre colours or styles will be accepted). We have the right to send students home if they are not following the dress code.

As most A level students are on linear courses they must ensure that they continue to revise/read through their notes over the summer. It is a good time to get folders organised and complete wider reading.

Thank you for all your support this year. Please contact me if you have any concerns.

Yours sincerely,

*K Brewer.*

Miss K Brewer  
**Assistant Headteacher, Head of Sixth Form**