



Blackfen School for Girls

Raising aspirations - releasing potential

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Dear Parent/Carer

It has been a packed half term and most students have settled quickly back into their studies. I am writing to give you an update and to let you know important information for the new few weeks.

- All A level students will sit Pre public exams (PPEs) the week beginning 7th December. It is vital that revision starts during half term. You will be informed of results in January.
- All students (A level and BTEC) should have been given at least two assessment grades which should be recorded in the student diary.
- There is a parent/carer evening on Thursday 3rd December. This is chance for you to speak to individual subject teachers. You will receive notification of this in due course.
- There is a Challenge Day on Friday 13th November all year 13 will be involved in either 'Skills for London' or revision workshops. This is a compulsory day.
- Can I remind you of the importance of BTEC students meeting deadlines. Failure to meet the deadline can result in a fail grade being given. Coursework extensions can only be given for extreme circumstances and these must be agreed by the school BTEC quality nominee.
- It is crucial that students do not take on excessive part time working hours. Many businesses put pressure on young staff to work additional hours over the coming weeks. Students should NOT work more than 12 hours a week in a part time job – they are in full time education.
- I highly recommend students completing a future learn course to enhance their studies. These can be found at www.futurelearn.com
- Punctuality and attendance continue to be a main focus of the Sixth Form. All students must be in school by 8.30am (even when they don't have a timetabled lesson). All 'lates' times need to be made up at 3.10pm on a Monday. Students must attend school every day unless seriously ill. You will be contacted if your son/daughters attendance falls below 90%.
- Completed UCAS applications are being sent off once references have been added. Can I urge you to ensure that your son/daughter has completed their application and paid/sent. Once the school have sent off the application students should monitor the progress of their application using the 'track' tool on UCAS.

Thank you for all your support so far this year, please don't hesitate to contact the school if you have any concerns/issues.

Yours sincerely

Miss Brewer

Assistant Headteacher, Head of Sixth Form

