**Careers Programme for Years 7-13**

|  |  |  |  |
| --- | --- | --- | --- |
| Yr | Autumn Term | Spring Term | Summer Term |
| 7 |  | * Careers Forum | * Introduction to Careers workshop |
| 8 | * Guest Speakers -Opportunities for students to encounter employers and further and higher education providers | * Careers Challenge Day * Presentation by Prospects Careers Advisor * New Kudos – careers software programme * STEM activity session: external providers * Opportunity to join the Careers Ambassador Programme * Careers Forum | * Discover Days - a selection of vocational based workshops delivered by outside agencies * Parent Evening |
| 9 | * Guest Speakers - Opportunities for students to encounter employers and further and higher education providers | * Small group sessions with Prospects Careers Advisor * 1-2-1 career sessions with Prospects Careers Advisor for SEND, LAC, FSM & PP students. * Year 9 Options Evening * Year 9 parent Evening * New Kudos - careers software programme * Year 9 preparation for Key Stage 4 Course Selection workbook * Opportunity to join the Careers Ambassador Programme * Careers Forum | * Discover Days - a selection of vocational based workshops delivered by outside agencies * Introduction to work experience |
| 10 | * Careers Co-ordinator supports students in finding work experience placements * Lunchtime C.V. workshop * Parent Information Evening | * Parent Evening * Lunchtime careers sessions * Opportunity to join the Careers Ambassador Programme * Careers Forum | * Small group sessions with Prospects Careers Advisor - post-16 choices * 1-2-1 career sessions with Prospects Careers Advisor for SEND, LAC, FSM & Pupil Premium students. * Work Experience Challenge Day * New Kudos - careers software programme * Rah Rah Theatre Company - WexFactor * Rah Rah Theatre – Communication Workshop * 2 week work experience placement |
| 11 | * Work Experience Debriefing session * Post-16 Open Evening * Group meetings with transition co-ordinator * 1-2-1 career sessions with Prospects Careers Advisor to explore post-16 choices and career pathways offered to all year 11 * NCS | * Intensive job and apprenticeship search activities. * Activities arranged as part of National Apprenticeship Week. * Follow up meetings with transition co-ordinator * Sixth Form taster programme * Sixth Form subject selection meetings with LT * Parent Evening * Careers Forum | * Apprenticeship talk by transition co-ordinator * Prospects Careers Adviser to provide tailored support where needed |
| 12 | * ‘Next Steps’ workshop day: UCAS/apprenticeship information * Parent Information Evening * Skills for London careers/apprenticeship exhibition * Assembly programme * Tutor activities * NCS * Micro-Tyco | * University Information Evening * UCAS convention * Top universities conference * Careers workshop Day * Work experience: one week * Parents evening * Level 2 students: apprenticeship provider presentation * Level 2 students 1 to 1 meetings with transition co-ordinator * Careers Forum | * Sussex university Trip * University Open days and taster course * UCAS workshop * Level 2 students 1 to 1 meetings with outside provider (council) * Unifrog introduction |
| 13 | * Parent Information Evening * Skills for London careers/apprenticeship exhibition * UCAS workshop * Transition co-ordinator talk about apprenticeships * University Open Days and taster courses * Parents evening | * Individual meetings with transition co-ordinator * Website – ‘live’ apprenticeship opportunities * Careers Forum |  |